

CoPEC MEETING MINUTES – 8/8/2019

Meeting/Project Name:	Committee on Pediatric Emergency Care		
Date of Meeting:	August 8, 2019	Start time:	11:00 AM CST
Location:	Williamson County EOC, 304 Beasley Drive, Franklin/ Room 112	End time:	2:30 PM CST
Chair:	Rudy Kink, MD	Minutes Recorded By:	Natasha Kurth

1. Meeting Objective(s)

- Chair Introduction
- Membership Orientation Presentation
- CoPEC Committee Restructuring
- Committee Breakout & reports
- Standards Report – vote for submission to Board for Licensing Healthcare Facilities (BLHCF)
- CECA Membership – dues cover food at CoPEC meeting
- Ongoing Projects

2. Attendance

Present		Apologies	
Amanda Yarber	Lee Blair	Alicia Duck	Paula Casey
Amber Greeno	Lonnie King	Amber Price	Penny Clark
Amber Yarber	Marisa Moyers	Ben Welch	Randall Kirby
Anissa Revels	Michele Walsh	Bracken Burns	Rob Seeholtz
Ann Reed	Michael Riker	Brad Strohler	Rose Boyd
Becky Dalton	Miguel Rodriguez	Brittany Stover	Sam Lynd
Chris Clarke	Oseana Bratton	Chip Cook	Shannon Lankford
Christy Cooper	Paula Denslow	Chris Siano	Tabitha Finney
Corrie Berry	Purnima Unni	Colleen Costello	Tanika Lankford
Cynthia Work	Rebecca Kidd	Cristina Estrada	Yuvraj Kalra
Dawn Morrow	Regan Williams	Deborah Newton	
Deborah Tuggle	Rich Wendorf	Emily Hudgens	
Deena Kail	Rita Westbrook	Geoffrey Lifferth	
Donita Woodall	Robert Newsad	Glaze Vaughn	
Elise Springer	Rudy Kink	James Tabor	
Jean Doster	Ryan Williams	Jennifer Melendez	
Jennifer Dindo	Samir Shah	Jonathan Wood	
Joel Dishroon	Seth Brown	Joshua Roberts	
John Wright	Shannon Morphis	Kerry Griggs	
Kara Adams	Sue Caldwell	Kyonzte Huges-Toombs	
Kate Copeland	Tasha Kurth	Laurie Lawrence	
Katherine Hall	Tammie Alexander	Lisa Nistler	
Kevin Brinkmann	Terry Love	Margaret Williams	
Kevin Hammeran	Todd Haines	Matthew Neal	
Kevin Nooner	Trey Eubanks	Maureen O'Connor	
Kim Henderson	Tyler Berutti	Mollie Triplett	
Leanne Bilbrey	Wes Rainbolt	Nichole Broadhacker	

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3. Agenda, Decisions, Issues			
Topic/ Discussion notes			Discussion led by
Introduction of Dr. Rudy Kink as new Chair of CoPEC. This position is a two-year term and renews in July.			Tasha Kurth & Rudy Kink
Membership orientation presentation was given by Anissa Revels. A copy of the orientation presentation will be provided to new members not in attendance.			Anissa Revels
CECA membership dues were eliminated. These dues were intended to cover the food provided during CoPEC meetings. There was too much confusion about having CECA dues, but not CoPEC dues, although they were often the same people being members of both entities. A donation bucket will be available at each CoPEC meeting to help cover the cost of food provided.			Rudy Kink
The committees of CoPEC have been restructured. These now include: Membership Standards Disaster & Prevention EMSC Performance Measures Research & Data Education & Outreach A survey will be sent out by the CECA office to select committee preferences.			Rudy Kink
CoPEC Project: CoPEC will focus on one project this next year to help refocus the group and encourage communication between committees. This year's project will be getting a Pediatric Emergency Care Coordinator in every EMS agency and hospital ER.			Rudy Kink
Reviewed what a Pediatric Emergency Care Coordinator (PECC) was and intent of this role. One of the performance measures of the EMSC grant is to have a PECC for every EMS agency and ER. This person is responsible for ensuring the members of their organization are aware of upcoming pediatric focused training and that they are keeping pediatrics at the forefront of their training programs. This person would also be the point of contact to complete future EMSC surveys and be a liaison between their agency and CECA. This person can and EMT to an MD, with any years of experience.			Tasha Kurth
<u>Committee Reports</u> -Standards: Reviewed updated standards proposal, after discussion, they were approved to be presented to TCAC and then the State; motion for approval done by Kate, seconded by Todd, with majority vote (35 voted yes, 1 no). Also reviewed letter requesting updates to the current Interpretive Guidelines be presented to the state; motion for approval done by Marisa, seconded by Kim, with majority vote (34 voted yes, 0 no). -Membership: Chair will remain and will lead adhoc sub-committees as needed, operating policy still in affect. -Disaster: Need to create Pediatric Disaster Plan for healthcare coalitions (HCC); Stop the Bleed campaign – work with HCC to provide training, go into schools (2,000 public schools in TN); disaster carts; education – home education, non-EMS (small, local hospitals), education facilities, flu & immunizations/back to school, webinars, add to CECA website and encourage local hospitals to share a link to CECA page; sharing resources between organizations requested. -EMSC: requested job description for Pediatric Emergency Care Coordinator, will develop process & procedures for recruitment of PECCs, limited states have one, look at KY due to their robust program (they were part of the pilot program along with Wisconsin, Alabama and 6 other states), create list of what it is, send out survey to see what they are currently doing, develop education program for EMS and get their buy-in. -Data: Weight research results – 2/3 are weighing in kg; questioning survey results (1 hospital had 3 different responses from 3 different people); Action Plan – toolbox: why, get with bio med to lock scale, need to write sample verbage for policy, follow-up with CRPC Coordinator, re-survey in May/June 2020, create hospital designation?, present a State of the State of TN Presentation at CECA conference & to THA			Rudy Kink Kevin Brinkmann Anissa Revels John Wright Shannon Morphis Oseana Bratton
Meeting was adjourned.			Rudy Kink

4. Action Items					
Action			Responsible		Due Date
Updated by-laws e-mailed to group with current member roster			CECA Office		September 27, 2019
5. Next Meeting					
Date:	November 7, 2019	Time:	11:00 AM CST	Location:	Williamson County EOC, 304 Beasley Drive, Franklin/ Room 112
Objective(s):	<ul style="list-style-type: none"> • New EMS Run Sheets • Healthcare Coalitions • Committee Meetings & Updates • 				